### **Comparisons of Job Characteristics**

Focus Occupation: General and Operations Managers (11-1021)
Associated Occupation: Compensation and Benefits Managers (11-3041)

Compare Knowledge
Compare Skills
Compare Abilities
Compare Detailed Work Activities
Compare Tools and Technologies

| << | Focus occupation element is much lower             |
|----|--|
| <  | Focus occupation element is lower                  |
| 0  | Focus occupation element is at a similar level     |
| >  | Focus occupation element is at a higher level      |
| >> | Focus occupation element is at a much higher level |

90

#### Knowledge

Similarity of Focus Occupation to Associated Occupation: 76

Focus Occupation: General and Operations Managers (11-1021)

Associated Occupation: Compensation and Benefits Managers (11-3041)

| Associated Occupation's<br>Key Knowledge Elements | Average<br>Rating, All<br>Occupations | Associated<br>Occupation's<br>Rating | Focus<br>Occupation's<br>Rating | Evaluation of Focus Occupation |  |
|---|---------------------------------------|--------------------------------------|---------------------------------|--------------------------------|--|
| Personnel and Human<br>Resources                  | 5.6                                   | 20.8                                 | 15.2                            | <<                             | Extensive education and/or training may be required    |
| Administration and Management                     | 8.4                                   | 15.2                                 | 17.3                            | >                              | Current knowledge level is likely sufficient           |
| Mathematics                                       | 9.2                                   | 14.8                                 | 13.2                            | <                              | Expanded education and/or training may be required     |
| Law and Government                                | 5.9                                   | 10.2                                 | 8.5                             | <                              | Expanded education and/or training may be required     |
| Economics and Accounting                          | 4.4                                   | 9.4                                  | 13.0                            | >>                             | Current knowledge level is likely more than sufficient |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

#### **Skills**

Similarity of Focus Occupation to Associated Occupation:

Focus Occupation: General and Operations Managers (11-1021)

Associated Occupation: Compensation and Benefits Managers (11-3041)

| Associated Occupation's<br>Key Skills Elements | Average<br>Rating, All<br>Occupations | Associated<br>Occupation's<br>Rating | Focus<br>Occupation's<br>Rating | Evaluation of Focus Occupation |                                       |
|--|---------------------------------------|--------------------------------------|---------------------------------|--------------------------------|---------------------------------------|
| Time Management                                | 8.9                                   | 11.5                                 | 10.8                            | 0                              | Current skill level may be sufficient |
| Management of Personnel Resources              | 6.9                                   | 10.6                                 | 10.7                            | 0                              | Current skill level may be sufficient |
| Systems Analysis                               | 6.5                                   | 10.5                                 | 9.4                             | <                              | A higher skill level may be required  |
| Systems Evaluation                             | 6.4                                   | 10.3                                 | 9.2                             | <                              | A higher skill level may be required  |
| Management of Financial Resources              | 3.3                                   | 10.1                                 | 8.1                             | <                              | A higher skill level may be required  |
| Operations Analysis                            | 5.0                                   | 8.6                                  | 10.1                            | >                              | Skill level is likely sufficient      |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

#### **Abilities**

#### Similarity of Focus Occupation to Associated Occupation: 91

Focus Occupation: General and Operations Managers (11-1021)
Associated Occupation: Compensation and Benefits Managers (11-3041)

| Associated Occupation's<br>Key Abilities Elements | Average<br>Rating, All<br>Occupations | Associated<br>Occupation's<br>Rating | Focus<br>Occupation's<br>Rating | Evaluation of Focus Occupation |  |
|---|---------------------------------------|--------------------------------------|---------------------------------|--------------------------------|--|
| Oral Comprehension                                | 12.5                                  | 14.2                                 | 13.9                            | 0                              | Current ability level may be sufficient            |
| Written Comprehension                             | 11.0                                  | 13.9                                 | 13.2                            | 0                              | Current ability level may be sufficient            |
| Oral Expression                                   | 12.4                                  | 13.6                                 | 13.6                            | 0                              | Current ability level may be sufficient            |
| Written Expression                                | 9.8                                   | 13.6                                 | 13.2                            | 0                              | Current ability level may be sufficient            |
| Speech Clarity                                    | 10.2                                  | 11.2                                 | 11.4                            | 0                              | Current ability level may be sufficient            |
| Number Facility                                   | 6.3                                   | 10.1                                 | 6.2                             | <<                             | Extensive improvement in abilities may be required |
| Mathematical Reasoning                            | 6.3                                   | 9.6                                  | 7.7                             | <                              | Some improvement in abilities may be required      |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

## **Activities that Both Occupations Have in Common**

Similarity of Focus
Occupation to Associated
Occupation: 70

Focus Occupation: General and Operations Managers (11-1021)
Associated Occupation: Compensation and Benefits Managers (11-3041)

| Work Activities   | Exclusivity of Activity |
|---|-------------------------|
| Assign work to staff or employees                             | 30                      |
| Conduct or attend staff meetings                              | 47                      |
| Confer with other departmental heads to coordinate activities | 61                      |
| Develop budgets   | 56                      |
| Develop policies, procedures, methods, or standards           | 21                      |
| Direct and coordinate activities of workers or staff          | 3                       |
| Monitor operational budget                                    | 78                      |
| Oversee execution of organizational or program policies       | 49                      |
| Use conflict resolution techniques                            | 56                      |
| Use interviewing procedures                                   | 23                      |

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

# **Tools and Technologies that Both Occupations Have in Common**

Similarity of Focus Occupation to Associated Occupation: 87

Focus Occupation: General and Operations Managers (11-1021)
Associated Occupation: Compensation and Benefits Managers (11-3041)

| Tools and Technologies   | Exclusivity |
|--|-------------|
| Business function specific software                              | 1           |
| Calculating machines and accessories                             | 3           |
| Computer data input devices                                      | 2           |
| Computers  | 1           |
| Content authoring and editing software                           | 1           |
| Data management and query software                               | 1           |
| Duplicating machines   | 6           |
| Finance accounting and enterprise resource planning ERP software | 2           |
| Industry specific software                                       | 1           |
| Information exchange software                                    | 1           |
| Network applications software                                    | 1           |

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.